

## POLICE OFFICER FIRST CLASS

**FLSA Code: N**

**Job Code: 6111**

### **GENERAL DEFINITION AND CONDITIONS OF WORK:**

Performs responsible protective service work involving a variety of general or support duty police assignments; does related work as required. Much of the work is performed under emergency conditions and frequently involves considerable personal hazard. Work is performed under the regular supervision of a Police Sergeant or Police Corporal. Designated as Essential Personnel.

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, hazards, and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

**Typical assignments of Police Officer First Class in other jurisdictions, which are performed by Police Officers at the City of Falls Church, include:**

**Criminal Investigator** – Conducts a thorough investigation for a variety of complex criminal offenses, including collecting and interpreting physical evidence, interviewing victims, witnesses, and suspects, securing appropriate warrants, and coordinating with the City Attorney in presenting the case at trial.

**Crime Prevention Officer** – Prepares and delivers presentations on a variety of law enforcement topics to a wide range of business, professional, student, and civil groups; presents crime prevention programs; acts as an agent in ensuring that the law enforcement needs of the community are met.

**K-9 Officer** – Trains and cares for a police dog; responds to calls in which police dogs can assist, such as tracking suspects or lost persons and searching for evidence.

**Recruiter** – Conducts background investigation on all applicants for agency positions; interviews applicants; coordinates and attends job fairs and recruiting trips.

**Field Training Officer & Lead Patrol Officer** – Responsible for training new recruits in the daily performance of their duties. Investigates motor vehicle accidents resulting in fatality, investigation of serious personal injury accidents; preliminary investigation of serious crimes; acts as evidence collector/technician.

**Other Duties as Required: Enforcing laws; patrolling city; investigating crimes; controlling traffic; collecting evidence; preparing reports; serving warrants and summons.**

On an assigned shift, operates a patrol vehicle, bicycle or walks to observe for violations of traffic laws, suspicious activities or persons, and disturbances of law and order;

Responds to radio dispatches and answers calls and complaints; issues traffic citations; serves warrants and summonses;

Controls individual and group actions through verbal direction and/or the employment of necessary physical force;

Makes arrests and testifies in court;

Provides police escorts, directs traffic; performs residential and commercial checks;

Investigates traffic accidents;

Interviews victims and witnesses to obtain additional necessary information regarding crime, accident, violation, etc.; helps investigate crimes; helps collect evidence; conducts searches;

Fills out arrest records; prepares reports and records;

Participates in a variety of in-service and special training programs;

Responds to and investigates domestic disputes; assists other agencies when requested or assigned;

Performs related tasks as required.

**REQUIREMENTS/EDUCATION/EXPERIENCE:** Graduation from high school and at least four years' experience working as a Police Officer after graduation from the Northern Virginia Criminal Justice Academy. Advancement to Police Officer First Class is a non-competitive career progression based on seniority, experience and mandatory training. Also must meet and maintain minimum training and experience qualifications for the position as established by the city and the Commonwealth of Virginia.

This is a class description and not an individualized job specification. The class description defines the general character and scope of duties, responsibilities, and requirements of all positions in one job classification, but is not all inclusive. Duties, responsibilities and requirements may be added, deleted or changed at any time at the discretion of management.